



How to find a host institution?

- ✓ Tip 1 : Activate your professional networks and existing collaborations
- ✓ Tip 2 : Check publications in your research area. Who is the specialist/the lab you would like to work with?
- ✓ Tip 3 : Search through Hosting offers on Euraxess Jobs portal : <https://euraxess.ec.europa.eu/jobs/hosting/search>
or on [MSCA-NET match-making platform](#).

The screenshot shows the EURAXESS website interface. At the top, there is a navigation bar with the EURAXESS logo and several menu items: HOME, JOBS & FUNDING (highlighted), CAREER DEVELOPMENT, PARTNERING, INFORMATION & ASSISTANCE, NATIONAL PORTALS, EURAXESS WORLDWIDE, and LOGIN / REGISTER. Below the navigation bar, there is a search section titled 'Search for hosting'. It features a text input field labeled 'Enter keywords', a dropdown menu for 'COUNTRY', and another dropdown menu for 'EUROPEAN RESEARCH PROGRAMME'. A yellow 'SEARCH' button is highlighted with a red box, and a 'NEED HELP?' link is visible next to it. The background of the search section shows a blurred image of a person wearing a face mask and using a microscope in a laboratory setting.

- ✓ Tip 4 : Check Partner Search Announcements on the Funding&Tenders Portal, on the [call page](#)
- ✓ Tip 5 : Interested by a fellowship in a private company? Check companies' profiles on the Enterprise Europe Network partner search platform : https://een.ec.europa.eu/partners?f%5B0%5D=field_country%3A298

Contact them

- Send a short e-mail explaining who you are, your motivations and why you want to work with them and why this institution
- Specify that you want to apply with them to the MSCA Postdoctoral Fellowships (include a link to the call page)
- Attach your CV and a short summary of your project (one-page-proposal)
- Make sure you are clear in what you are asking from them

Make sure you are visible

- Make sure your research pages/web site are up-to-date
 - ✓ What you have done – current CV
 - ✓ Include all activities : demonstrate that you are the right candidate for a Postdoctoral Fellowship
 - ✓ Research interests – what you would like to work on in the future
- Social media – personal vs professional

You are a Host Institution (university, research center) ?

Develop your existing scientific partnerships or create new ones through :

- ✓ Hosting a research fellow from a partner lab in your lab (1-2 years)
- ✓ Sending a postdoc from your team to a partner lab (1-2 years)

How to attract postdoctoral candidates ?

- Use your your professional networks (e.g. in the frame of PHC)
- Ask the French Embassy for support
- If relevant, make use of short mobility to identify candidates and discuss with them their projects
- Register your Hosting offers on Euraxess :
<https://euraxess.ec.europa.eu/jobs>
- Make sure your research pages/web sites are visible and up-to-date
- Get informed about support to applicants provided by your institution (EU Grants office) and your National Contact Point and inform your candidates of it
- Prepare the PF applications **with** your postdoctoral candidate(s)

Only one proposal may be submitted by postdoctoral candidate by call.
Several proposals may be submitted by the same supervisor or Host Institution.